

FAQs Request for Information

How can I get information about my property?

There are several methods for taxpayers to get information from the appraisal district:

- Access District information online at www.bancad.org
- Call the District office at (830) 796-3039
- Visit the District office at 1206 Main St, Bandera, TX 78003
- Email the District at info@bancad.org

Can you give me information on the amount of taxes I owe?

The District is only responsible for the appraisal of property. For specific information on taxes due or payments made, you will need to contact the Bandera County Tax Office at (830) 796-3431.

I am preparing for my ARB hearing, what information is provided?

The chief appraiser must provide the taxpayer with any information that the District intends to introduce at the ARB formal hearing. This information can include, but is not limited to, a list of sales used to value the property, a list of all property in the owner's neighborhood, comparable sales grid, comparable equity grid, and an appraisal field card.

Can I get a copy of the appraisal roll?

Yes. Upon request, the District can provide copies of the appraisal roll by property type, subdivision, zip code and several other predefined criteria. A Request for Information form may be found under the Forms page on this site. Please contact the appraisal district for pricing and more information regarding a copy of the appraisal roll.

Can I get appraisal roll information as electronic data?

Yes; however, only the full appraisal roll extract is provided as an electronic data set. Users with novice data base abilities may import the data into a database program and further filter to suite their specific request. A Request for Information form may be found under the Forms page on this site. Please contact the appraisal district for pricing and more information.

Can I get a copy of a map or maps?

Yes, Maps are available. Paper copies of the maps may be purchased at the appraisal district office and taxpayers may also purchase a copy of the appraisal district GIS information. GIS information format is ESRI shape files, provided on CD. A Request for Information form may be found under the Forms page on this site. Please contact the appraisal district for pricing and more information.

Will GIS data give me ownership and value information?

No, the GIS information is strictly mapping information. For appraisal roll information the taxpayer would also need to purchase the electronic appraisal roll data.

What is the Public Information Act?

The Public Information Act refers to information that is collected, assembled, or maintained under a law or ordinance or in connection with the transaction of official business: 1) by a governmental body; or 2) for a governmental body and the governmental body owns the information or has a right of access to it. The term is defined in Government Code Section 522.002.

All District records are available for public viewing, unless it is one of the exceptions to disclosure listed in the Public Information Act. Exceptions to disclosure may include, but are not limited to, private or personal information such as financial or medical information, certain law enforcement information, information related to pending lawsuits, and the home address and telephone numbers of local government officials or employees.

If you wish to submit an Open Records Request (under the Public Information Act) you must submit a written request by electronic mail, facsimile transmission, regular mail, or in person. A Request for Information form may be found under the Forms page on this site. In order to ensure that your request will be processed without delay, please include the following information:

- Your name and mailing address
- Your telephone number (so you may be contacted if there are any questions)
- Identifying data such as tax year, account/PID/parcel number(s), owner or firm name
- Document type and detailed description of specific information that is of interest
- Your email address and/or preferred method for receiving a response.

You may submit your request by email at info@bancad.org by fax to (830) 460-3672, or by mail to: Public Information Request, Central Appraisal District of Bandera County, PO Box 1119, Bandera, TX 78003

You will receive a response from BANCAD within 10 business days of receiving your request. If additional time is needed to provide the requested information, we will respond in writing to that fact and set a reasonable time when the information will be available for inspection or duplication.